

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PARK MEADOWS METROPOLITAN DISTRICT

Held: Monday, August 24, 2020 at 5:00 P.M. All participation in this meeting, including public participation, was by telephonic and/or electronic means to preserve the health, safety, and welfare of the public in light of the imminent threat caused by the COVID-19 pandemic.

Microsoft Team meeting

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzJiYTY2ZjgtZTA4NS00NjE4LWJhYjQtYmIyOWU0ZDhmZmVk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22c398d374-fbf6-4a76-ab6b-94589dfe5aba%22%7d

- or Via Phone: 1-720-547-5281 Conference ID: 283 839 264#.

Attendance:

A special meeting of the Board of Directors of the Park Meadows Metropolitan District was scheduled in compliance with the laws of the State of Colorado. All participation in this meeting was telephonic to preserve the Health, Safety, and Welfare of the public in light of the imminent threat caused by the COVID-19 Pandemic.

The following Directors were in attendance:

Martha Sippel, President
Bryan Glenn, Vice President
Steve Parry, Treasurer
Gary Godden, Secretary
Greg Jewell, Assistant Secretary

Also present were:

Tamara K. Seaver; Icenogle Seaver Pogue
Mike Crespín; BrightView Landscape Services, Inc.
Taylor Goertz; IMEG
Seth Hoffman; City of Lone Tree
Matt Urkoski; CliftonLarsonAllen LLP
Jay Carpenter, Councilmember, City of Lone Tree

Call to Order/Declaration of
Quorum:

Director Sippel noting the presence of a quorum, called to order the special meeting of the Board of Directors of the Park Meadows Metropolitan District at 5:03 P.M.

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Directors Matters/Disclosure Matters: None.

Approval of/Additions To/Deletions from the Agenda: Director Sippel noted there were no changes to the August 24, 2020 agenda.

Public Comments: None.

City of Lone Tree Budget Presentation - Seth Hoffman: Mr. Hoffman addressed the Board of Directors and provided a budget update for the City of Lone Tree. He reviewed the City's operating revenue noting the mall is struggling most, given the restrictions on inside malls due to COVID. He then provided an overall tax analysis for 2019 versus 2020 and commented on the impact to the City's budget, given changes in spending patterns and store closures with attendant budget cuts. He then reviewed the City's roadway evaluation of pavement conditions and the condition of Lincoln Avenue being poor in several areas. He noted the difference in project pricing and revealed that repaving Lincoln Avenue would cost approximately \$2,100,000. Mr. Hoffman then reported on the Crooked Stick traffic signal and widening project, with the construction of Phase 1 nearing completion. He reported that Phase 2 and 3 would be cut from the project in 2020.

Mr. Hoffman expressed a desire to partner with various jurisdictions, and asked if the District might be willing to partner on one or both projects to help the City. Director Glenn, noted he believed partnering with the City is something the Board should consider and discuss. Director Jewell agreed and also mentioned the brick fences. Director Sippel echoed Jewell's comments and noted it was a pertinent discussion. Ms. Seaver and Mr. Urkoski commented on bonds or bank loans in answer to questions from Director Parry. Councilmember Carpenter commented on the City's painful budget cuts given revenue constraints and appreciation for any assistance from the City's partners. Director Parry inquired as to which other Districts are being asked to assist and Mr. Hoffman noted Rampart Range Metropolitan District has been asked to assist as well as Douglas County. Director Sippel inquired as to whether Mr. Hoffman had approached Omni-Park Metro District and Heritage Hills Metropolitan District and Mr. Hoffman noted he will reach out to both.

Consent Agenda: Following discussion, Director Glenn moved that the Board approve the minutes of the July 27, 2020 special Board meeting. The motion was seconded by Director Sippel and unanimously

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approved by the Board.

Mr. Urkoski reviewed the cash position updated August 21, 2020 and current claims and director fees. Director Glenn moved that the Board approve all payables as presented. Director Sippel seconded the motion which was unanimously approved by the Board.

Financial Items -
Other

No other financial items were presented or considered by the Board.

Landscape Items -
Monthly Landscape
Maintenance Report:

Mr. Crespin reported on on-going weekly maintenance through September which scaled down services beginning in October. Mr. Crespin reported that Rocky Mountain Tree is out and engaged in removal of the dead trees. He also noted some pruning of trees will likely be required as a result of the extreme weather in late 2019 and early 2020. He reported that Douglas County School District reached about pruning a locust tree on Timerberline near an elementary school and the pruning will be added to the list of areas to be pruned. Mr. Crespin then commented on the very dry summer and the performance of the ET Controllers.

Director Godden noted he had lost power and had to reconnect via telephone.

Other Landscape Items:

None.

Engineering Items:
Monthly Engineering
Report/Update:

Mr. Goertz reported on wrapping up the re-tuck project and noted everything looks good on Park Meadows Drive and Yosemite. Director Sippel reminded Mr. Goertz of his promise to take board members on a tour, and he noted the caulking versus grouting and color matching. Mr. Urkoski noted his office could coordinate the tours. Mr. Goertz commented on the broken curb and gutter on Lincoln under the District's appealing flagstone.

Other Engineering items:

None.

Manager's Items -
Other:

None.

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Director's Items:

2020 Virtual Annual SDA
Conference September 23-
25

Director Sippel inquired who would attend the virtual SDA Conference.

Attorney Items –
Other:

None.

Executive Session:

Director Sippel moved that the Board convene in Executive Session pursuant to Sections 24-6-402(4)(b) and 24-6- 402(4)(e), C.R.S. for the purpose of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators related to District Landscape Services Agreements with homeowners associations and the License Agreement between the City of Lone Tree and the District. Director Glenn seconded the motion, which was unanimously approved by the Board at 5:43 P.M.

Ms. Seaver, Mr. Urkoski and Mr. Crespin remained for the entire executive session.

Upon motion by Director Sippel and second by Director Godden, the board moved out of executive session and back into public session at 6:27 P.M.


Other Items:

Director Sippel moved that the Board direct Mr. Urkoski to work with Ms. Seaver regarding an RFP for GIS mapping and to work on close-out of the GeoLens contract per Board direction. Director Glenn seconded the motion which was approved unanimously by the Board.

Mr. Urkoski noted the upcoming budget workshop for the Board .

Adjournment:

There being no further business to come before the Board, Director Sippel moved that the board adjourn. The motion was seconded by Director Parry and approved unanimously.


Secretary